

Join Our Team, Title: Gaza Strip Programs Manager

Job Purpose:

The Gaza Strip Programs Manager is responsible for effectively managing and implementing Taawon's programs and projects in the Gaza Strip under the direct supervision of the Programs Director. The role ensures alignment with the organization's strategic plans and priorities by developing and executing programs based on identified field needs. The manager will oversee reporting, performance analysis, and impact assessment to guarantee sustainable outcomes.

This position requires close coordination with program teams and partners to ensure seamless execution of activities while focusing on monitoring, evaluation, and compliance with institutional and donor requirements. The manager will also play a key role in supporting partnerships, fundraising efforts, and executing assigned tasks in response to Gaza's dynamic environment.

Key Responsibilities:

1. Program Development & Implementation:

- Contribute to program development and ensure alignment with Taawon's strategic objectives.
- Identify funding opportunities and build strategic partnerships in coordination with the Programs Department.
- Ensure high-quality project proposals and implementation plans in collaboration with relevant stakeholders.

2. Program Execution & Reporting:

- Supervise and monitor the execution of programs based on Taawon's guidelines and procedures.
- Ensure compliance with timelines and quality standards through regular field visits and performance reviews.
- Prepare high-quality reports for donors and internal stakeholders to ensure transparency and accountability.

3. Monitoring & Evaluation:

- Support the implementation of effective M&E systems to track progress and impact.
- Provide analytical insights and recommendations for program improvements.
- Collaborate with the M&E team to ensure compliance with institutional and donor standards.

4. Partnership & Relationship Management:

- Strengthen relationships with donors, NGOs, and relevant stakeholders in Gaza.
- Provide technical support in preparing project proposals and updating action plans.
- Ensure effective communication and coordination within the program team and across departments.

5. Other Duties:

- Execute tasks assigned by the Programs Director in accordance with institutional priorities.
- Adapt to evolving conditions in Gaza to ensure program effectiveness and resilience.

Qualifications & Experience:

- Master's degree in Business Administration, Economics, or a related field.
- Minimum of 10 years of experience in program and project management, including proposal writing, reporting, planning, and execution.
- Strong knowledge of NGOs and donor-funded projects in Gaza, with the ability to work within institutional frameworks and policies.
- Proficiency in Arabic and English (spoken and written).
- Excellent communication and problem-solving skills.
- Proficiency in project management systems such as CRM/ERP.
- Ability to lead and motivate teams to achieve goals and foster a supportive work environment.
- Strong decision-making and participatory management approach.
- Flexibility to work under pressure and in complex socio-political environments in Gaza.